



Industrial Safety and Health for Administrative Services (Handbook of Safety and Health for the Service Industry)

Charles D. Reese

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Industrial Safety and Health for Administrative Services constitutes a much-needed source for the identification and prevention of most of the injuries and illnesses occurring in the financial and information sectors. The text thoroughly explains the issues of office health management, major safety and electrical hazards, and emergency response to violence. This volume:

- Uses real-world examples and relevant illustrations as an integral part of each chapter
- Provides guidance on removal, delimiting, and mitigation of safety and health hazards
- Includes a checklist and other tools to assist in assuring the achievement of a safer workplace, free from safety and health hazards

This comprehensive resource also covers office ergonomics in preventing physical injuries due to overexertion, lifting, slips, and falls. It provides a valuable tool for managers trying to maintain a safe and healthy office environment in the areas of professional, scientific, and technical services.

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