



# **Der Posteingang in einer Rechtsanwaltskanzlei (Unterweisung Kaufmann/Kauffrau für Büromanagement) (German Edition)**

*Eyk Dr. Ueberschär*

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Unterweisung / Unterweisungsentwurf aus dem Jahr 2014 im Fachbereich AdA Kaufmännische Berufe / Verwaltung, Note: 1,0, , Sprache: Deutsch, Abstract: Das gewählte Thema der Ausbildungseinheit ist die strukturierte Vorbereitung und fehlerfreie Erledigung des Posteingangs in einer Rechtsanwaltskanzlei durch eine Auszubildende zur Kauffrau für Büromanagement. (§ 4 Abs. 2, 1.3 BüroMKfAusbV)

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